

REGULAR MEETING
LIMESTONE APPRAISAL DISTRICT

November 20, 2018

The Board of Directors of the Limestone Appraisal District met in regular session at 3:00 P.M. on Tuesday, November 20, 2018, in the Appraisal District board room in Groesbeck, Texas.

Members present: Jack Beene, Troy Miller, Ron Franks and Mack Jones
Members absent: Stacy Hall and John McCarver
Staff present: Karen Wietzikoski Visitors: Frank Steele
Attorney: Kathleen Dow

Vice-Chairman Mack Jones called the meeting to order. Karen Wietzikoski, Chief Appraiser, certified proof of posting the meeting notice. The meeting began with a prayer led by Troy Miller and then the pledges.

Mr. Beene made the motion to approve the minutes from the previous meeting. Mr. Miller seconded the motion. All voted aye, motion carried.

Mr. Miller made the motion to approve the payment of bills. Mr. Beene seconded the motion. All voted aye, motion carried.

No public comments were received.

Mr. Frank Steele, from the firm Anderson, Marx & Bohl PC, was present to review the financial audit for 2017. The results of the audit conformed to all requirements and confirmed the district's records are very well maintained and no recommendations were made. Mr. Beene made the motion to approve the audit. Mr. Franks seconded the motion. All voted aye, motion carried.

Next on the agenda was to transfer line items on the 2018 Appraisal Budget. Upon the Chief Appraiser's recommendation, Mr. Beene made the motion to take \$18,175 from Contingencies and transfer \$50 to Workers Compensation, \$13,700 to Retirement Fund, \$725 to Insurance & Bonding, \$2500 to Advertising & Printing and \$1200 to Disability Insurance, thereby keeping the budget in balance. Mr. Franks seconded the motion. All voted aye, motion carried.

Signatures on the district's lock box had not been updated since First National Bank became Citizens State Bank. Mrs. Wietzikoski recommended that her name, along with Terri Lenamon and Mary Marcotte's name be placed on the signature card for access to the lock box. Mr. Miller made the motion to approve. Mr. Beene seconded the motion. All vote aye, motion carried.

Mrs. Wietzikoski stated she anticipated a balance in the 2018 budget and reminded the board when the budget was adopted they approved making a lump sum contribution to Texas County and District Retirement System. Mr. Franks made the motion to contribute an additional \$20,000 to the district's plan. Mr. Beene seconded the motion. All voted aye, motion carried.

Section 6.12 of Texas Property Tax Code states with the advice and consent of the board of directors, the Chief Appraiser shall appoint an agricultural advisory board of three or more members, as determined by the board. Mr. Beene made the motion to allow the chief appraiser, in future years, to appoint an ag advisory board consisting of three members. Mr. Franks seconded the motion. All voted aye, motion carried.

Anderson, Marx & Bohl, PC was the lone firm to submit an audit proposal for the 2018 financial records in an amount not to exceed \$5,250 - \$6,250. Mr. Beene made the motion to accept this proposal. Mr. Miller seconded the motion. All voted aye, motion carried.

Appointing an Appraisal Review Board member was next on the agenda. After some discussion, Mr. Beene made the motion to appoint April Parolini to the ARB. Mr. Miller seconded the motion. All voted aye, motion carried. She will serve along with Penny Gray, Paula Smith, John Schaefer and Joyce Batemen.

The Public Fund Investment Report for quarter ending September 30, 2018 was presented for approval. Mr. Miller made the motion to approve same. Mr. Franks seconded the motion. All voted aye, motion carried.

The board reviewed the Chief Appraiser's contract for 2019. Mr. Miller made the motion to approve the contract. Mr. Beene seconded the motion. All voted aye, motion carried.

Kathleen Dow was in attendance for legal presentation. She stated regarding two of the lawsuits on the compressors, drafted final judgments had been presented. These were from Mustang Gas Compressor and Enerven Compression Services LLC. Since a supreme court ruling that taxable situs was not in Limestone County, each have requested refunds of taxes. Enerven for the 2012 tax year; Mustang Gas for years 2013 and 2014. Mrs. Wietzikoski obtained copies of the judgments and advised the board she would be in contact with Stacy Hall, Tax Assessor/Collector and the taxing entities involved, to make them aware of the judgments.

In the Chief Appraiser's report Mrs. Wietzikoski stated that Detective John Blanco, with the Groesbeck Police department had made a presentation to the district's staff on safety issues and recommendations. She stated further that she had been in contact with a couple of companies regarding the placement of glass at the front counters. She had been notified by Mr. Larry Wornat, that the building that houses the Appraisal District had been sold, but that Falls Capital would continue to manage the property and we would see no changes and the contract and lease rates would be honored by the new owner for future years. Additionally several of the staff attended the Texas Rural Chief Appraiser's Conference earlier in the month for CE credits and that Mike Young has successfully completed three courses in working toward his RPA designation. Mrs. Wietzikoski stated she had been in contact with County Judge Richard Duncan bringing to his attention the discrepancy of the county's boundary line with Robertson County and the assessment of properties possibly in the wrong county. She was waiting to hear back on whether this matter would be pursued.

There being no further business Mr. Beene made the motion to adjourn. Mr. Miller seconded the motion. All voted aye, motion carried. Meeting adjourned.

Mack Jones, Vice-Chairman

Stacy Hall, Secretary